

ASSIGNMENT ALERT

We are eager to assist you when you are planning a unit of study on a given subject. May we offer the facilities of the library and our services?

Send this form to the Lee-Whedon Library at least 2 weeks before the assignment is given to the students; this will ensure that material will be available when the students need it. Please send along a copy of the assignment as given to the students and any supplementary reading lists.

Teacher's Name _____

School (Please circle one): Towne Oak Orchard Wise Middle Medina High

Subject _____ Grade _____

Types of materials needed:

Books

Internet Sites

Periodicals

Databases

Other _____

Indicate any restrictions or specific requirements.

ASSIGNMENT:

Starting Date _____ Due Date _____ # students involved _____

Please fax this form and a copy of the assignment to 585-798-4398. We are looking forward to helping you and your students succeed this school year.